

Veterans Assistance Commission of Kendall County
"Serving America's Finest"

Minutes

Date: 04/04/2012

➤ **Preliminaries:**

- ❖ Called to Order: 6: 48 PM
- ❖ Prayer: Recited by Frank Kurtz
- ❖ Pledge of Allegiance: Lead by Jeff Cox
- ❖ Meeting dedication: To VACKC President Gene White.
- ❖ Roll Call: Present 10 - Absent 2 - Vacancy 1 Quorum YES
- ❖ Concerned Citizens - Introduction of guests:
New Board Member, Jerry Salois; Nancy Martin, VAC Liaison/Kendall County Board; Ed Dixon, VAC Superintendent; Steve Barrett, Assistant VAC Superintendent

➤ **Commission Officer's Reports:**

- ❖ President's Report - Jeff Cox presided during the absence of President White.
- ❖ Secretary's Report (Norm Meier):
 - Motion passed to accept November 2011 and December 2011 minutes.
- ❖ Treasurer's Report (Ed Kurz):
 - Presented list of transactions from Sept, 2011 to current date.
 - Motion passed to accept the Treasurer's Report of \$9,111 checking account balance.

➤ **VAC Superintendent's Report:**

- ❖ Ed Dixon:
 - April VACKC activity report submitted, with following attachments: Year to date summary report; FY-2011 VACKC budget;
 - Presented 2011 County Veteran's Assistance Data Sheet showing a net gain of \$2,319,939.94 spendable income that has been brought into Kendall County from the VA claim settlements.
 - Presented copy of VACKC Annual Report.
 - Updated the VACKC website to conform to the Illinois Open Meetings Act.

- Reported that all VACKC staff has completed the new SNL claims processing training.
- Presented awards to Olaf Gjovik and Plano Post 375 for donations to VACKC treasury.

➤ VAC Committee Reports:

- FINANCE COMMITTEE - 2013 budget proposal was presented for discussion and review. A vote will be taken at the June meeting.
- LEGISLATIVE REPORT: Discussed Senate Bill 2837 to add the word "Veteran" to Illinois driver's license and state ID cards.

➤ Unfinished Business - None

➤ New Business -

- Discussed using cash from the general fund to purchase gifts certificates for needy vets such as gas cards. Proposal was tabled.
- Motion passed for the four VACKC Board officers complete the Illinois Attorney General's on line testing requirement on the new Illinois Open Meetings Act by January, 2013.

➤ Good of the Commission

- Nathan Knutson, wounded soldier, benefit at Newark American Legion Post 459 on April 29th, 12-8pm.
- Plano Post 359 held two fundraisers for the VACKC holiday food basket program totaling \$2,289.

➤ Closing Prayer - Recited by Frank Kurtz.

➤ Salute the Flag

➤ Adjournment: 7:55 PM

- Minutes prepared by Norm Meier, VACKC Secretary.
- Minutes approved at the June 13, 2012 meeting.

Veterans Assistance Commission of Kendall County
"Serving America's Finest"

Minutes

Date: 06/13/2012

➤ **Preliminaries:**

- ❖ **Called to Order:** 6: 54PM
- ❖ **Prayer:** Recited by Frank Kurtz
- ❖ **Pledge of Allegiance:** Lead by Jeff Cox
- ❖ **Meeting dedication:** to the loving and respectful memory of VACKC President Gene White.
- ❖ **Roll Call:** Present 9 - Absent 1 - Vacant 2 Quorum YES
- ❖ **Concerned Citizens - Introduction of guests:**
Nancy Martin, VAC Liaison/Kendall County Board; Ed Dixon, VAC Superintendent

➤ **Commission Officer's Reports:**

- ❖ President's Report - Motion passed to have Vice President Jeff Cox serve as President for remainder of fiscal year.
- ❖ Secretary's Report (Norm Meier):
 - Motion passed to accept April 2012 minutes, with correction.
- ❖ Treasurer's Report (Ed Kurz):
 - Motion approved to deposit \$500 check from Nancy Martin in honor of Gene White.
 - Motion passed to accept the Treasurer's Report of \$9,184.52 checking account balance.

➤ **VAC Superintendent's Report:**

- ❖ Ed Dixon:
 - June VACKC activity report submitted, with following attachments: Year to date summary report with monthly statistics.
 - Reminded board members of required Illinois Open Meetings Act training requirements.

➤ VAC Committee Reports:

- FINANCE COMMITTEE - 2013 budget proposal was presented for discussion. Board moved into executive session at 7:35 to discuss budget. Board moved out of executive session at 7:50.
 - Motion was made to reduce KCVAC personnel salaries by .5% below current 2013 proposed salaries. Motion passed by roll call vote of 9 yes, 0 no, and 0 abstention. Superintendent Dixon will adjust 2013 budget proposal to reflect the change.
- LEGISLATIVE COMMITTEE - Senate Bill 2837 passed to add the word "Veteran" to Illinois Drivers License.
- IACVAC - Office personnel attended the Illinois Association of County Officials Legislative Conference in Springfield on April 23 & 24.
- NACVSO - VA training in New Jersey to maintain federal accreditation June 4th - June 8th.
- SPECIAL EVENTS - Oswego Post 675 requested the VACKC bus for PrairieFest Parade on June 17.

➤ Unfinished Business -

None

➤ New Business -

- Discussion was held concerning special Christmas dinner in honor of 10th anniversary of VACKC.

➤ Good of the Commission

- The Illinois Patriot Guard Fallen Heroes Travelling Memorial Wall will be displayed in Newark on June 30th.
- Motion was passed to use \$1,000 from the VACKC treasury to start a Gene White Memorial Scholarship. A committee will be formed to form guidelines, qualifications, and application form.

➤ Closing Prayer - Recited by Frank Kurtz.

➤ Salute the Flag

➤ Adjournment: 8:20 PM

- Minutes prepared by Norm Meier, VACKC Secretary.

Veterans Assistance Commission of Kendall County
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Minutes

Date: 9/5/2012

➤ Preliminaries:

- ❖ Called to Order: 7:02PM
- ❖ Prayer: Recited by Frank Kurtz
- ❖ Pledge of Allegiance: Lead by Jeff Cox
- ❖ Meeting dedication: Bob Howard, three time Medal of Honor winner.
- ❖ Roll Call: Present 12 - Absent 1 - Vacant 1 Quorum YES
(recognized attendance of new board members, Wallace (Sonny) Ellen, delegate from Yorkville American Legion and Ted Simpson, alternate from Newark American Legion.
- ❖ Concerned Citizens - Introduction of guests:
Nancy Martin, VAC Liaison/Kendall County Board; Ed Dixon, VAC Superintendent; Steve Barrett, VAC Assistant Superintendent

➤ Commission Officer's Reports:

- ❖ President's Report - Read letter from Tom Cross thanking us for offering veteran's information at the senior citizens fair.
- ❖ Secretary's Report
 - Motion passed to accept June 2012 minutes.
- ❖ Treasurer's Report
 - Motion passed to accept the Treasurer's Report of \$10,184.52 checking account balance.

➤ VAC Superintendent's Report:

- ❖ Ed Dixon:
 - September VACKC activity report submitted, including year to date summary report with monthly statistics.
 - Reminded board members of required Illinois Open Meetings Act training requirements is due by December 30th.
 - The cost of worker's comp insurance may be increasing in the near future.

- VAC office supply budget has changed from \$2500 in previous years to currently \$139.

➤ VAC Committee Reports:

- GENE WHITE SCHOLARSHIP - Motion passed to adjust timeline at request of schools.
- FINANCE COMMITTEE - A presentation to the County Board Finance Committee concerning the VAC 2013 Budget will take place on September 7th.
- ELECTION COMMITTEE - Don was selected as Teller and John as Judge for the Election Committee. Nominations are opened until the November Board meeting. Current nominations are: Jeff Cox, President; Don Dahm, Vice-President; Ed Kurz, Treasurer; Norm Meier, Secretary;
- IACVAC - Annual training is scheduled for the second week of September in Bloomington.

➤ Unfinished Business -

None

➤ New Business -

- Discussion was held concerning the bonding of the two officers that have access to the VACKC bank account. Motion was passed to change the VACKC bylaws to require officers to be bonded.

➤ Good of the Commission

- October 13th, 9am - 3pm will be American Legion officer training at Yorkville.
- November 3rd will be steak night at Oswego American Legion
- Motion was passed for VACKC committee members to pay for their meal at the 10th anniversary Christmas dinner.

➤ Closing Prayer - Recited by Frank Kurtz.

➤ Salute the Flag

➤ Adjournment: 7:55 PM

- Minutes prepared by Norm Meier, VACKC Secretary.

Veterans Assistance Commission of Kendall County
"Serving America's Finest"

Minutes

Date: 11/7/2012

➤ **Preliminaries:**

- ❖ **Called to Order:** 7:03PM
- ❖ **Prayer:** Recited by Frank Kurtz
- ❖ **Pledge of Allegiance:** Lead by Jeff Cox
- ❖ **Meeting dedication:** All the soldiers around the world.
- ❖ **Roll Call:** Present 7 - Absent 4 - Vacant 1 Quorum YES
- ❖ **Concerned Citizens - Introduction of guests:**
Ed Dixon, VAC Superintendent; Steve Barrett, VAC Assistant Superintendent

➤ **Commission Officer's Reports:**

- ❖ President's Report - Read appreciation letter from Habitat for Humanity.
- ❖ Secretary's Report
 - Motion passed to accept September 2012 minutes.
- ❖ Treasurer's Report
 - Motion passed to accept the Treasurer's Report of \$11,684.52 checking account balance, which includes \$1500 donation from Caterpillar.

➤ **VAC Superintendent's Report:**

- ❖ Ed Dixon:
 - September VACKC activity report submitted, including year to date summary report with monthly statistics.
 - Motion passed to approve VACKC Assistance Fixed Rate Chart.
 - Discussed IMRF comp time for extra employee hours worked.
 - Audit will be taking place soon.

➤ **VAC Committee Reports:**

- BYLAWS COMMITTEE - Motion passed to approve following changes in the VACKC bylaws. 1) New wording to comply with the Illinois Open

Meetings Act. 2) VACKC no longer holds "monthly" meetings. 3)
Changed wording to eliminate October meeting.

- BUDGET COMMITTEE - Motion passed to approve the KCVAC 2013 Budget changes as requested by the County Treasurer and Administrator.
- ELECTION COMMITTEE - Jeff Cox, President; Don Dahm, Vice-President; Ed Kurz, Treasurer; Norm Meier, Secretary; all approved for 2013 offices by acclamation.

➤ *Unfinished Business* -

- Motion passed to pay \$187 from board treasury for bonding insurance for all five KCVAC officers.
- Reviewed board and staff training log.
- Motion passed to continue the holiday food program. It was decided to give each veteran assistance recipient a \$100 Aldi gift certificate instead of the holiday food box that has been given in the past.

➤ *New Business* -

- Motion passed to permit Ed Dixon to publicize the tenth anniversary of the KCVAC and its accomplishments.
- Discussion was held concerning two bids for a new KCVAC van.
- Motion passed to approve VACKC board meeting dates for fiscal year 2013. They will be Dec. 5, April 3, June 5, September 4, and November 6.

➤ *Good of the Commission*

- Plano American Legion movie night on Wednesdays at 6pm.
- Yorkville American Legion is holding a Ricky Lee concert with proceeds going to Honor Flight.
- December 1st will be the annual Troop Tree lighting and decorating.
- The VACKC 10th anniversary Christmas dinner will be on December 5th at Whitetail Ridge Country Club.

➤ *Closing Prayer* - Recited by Frank Kurtz.

➤ *Salute the Flag*

➤ *Adjournment:* 8:45 PM

- Minutes prepared by Norm Meier, VACKC Secretary.