



Minutes

Veterans Assistance Commission of Kendall County, Illinois

Meeting Date: February 3, 2021

- Called to Order:** 6:06 PM by Rick Gardner
- Prayer:** Recited by Chad Lockman
- Pledge of Allegiance:** Led by Rick Gardner
- Dedication:** To all who have been affected by the Coronavirus Global Pandemic

Roll Call: (Present unless noted) Quorum present

- President Rick Gardner – American Legion Post 675
- Vice President Bernie Boeger – American Legion Post 459
- Treasurer Norm Meier – American Legion Post 459
- Alternate – American Legion Post 395
- Delegate Brian Clason – American Legion Post 395 **Vacant Seat*
- Alternate Joe West – American Legion Post 675 **Absent*
- Alternate Paul Hejnar – American Legion Post 489
- Delegate Nancy Judge - American Legion Post 489
- VACKC Liaison Scott Gryder
- VACKC Liaison (Alt) Matt Kellogg **Absent*
- VACKC Superintendent Chad Lockman **Absent*
- VACKC Asst Superintendent Karilyn Clevenger
- VACKC Transport/CSVSO **Absent*

Introduction of Guests: None

Commission Officer's Reports

- Secretary – Motion by Vice President Boeger, 2nd by Alternate Hejnar, all in favor to accept Nov 18, 2020 minutes as read with one correction to future meeting dates.
- Treasurer – Dec 31, 2020 balance furnished to commission (Attachment 1) and Superintendent Lockman explained donations received. Motion by President Gardner, 2nd by Delegate Clason, all in favor to accept balance of \$32,195.95

Committee Reports

- None

Superintendent's Report

- Motion by Treasurer Meier, 2nd by Vice President Boeger to accept Superintendent's Report as read, all-in-favor to accept (Attachment 2)
- Superintendent Lockman also shared the 2020 VACKC Annual Report with the commission. This report was submitted to the Governor of Illinois on Dec 15, 2020. (Attachment 3)

Correspondence

- None

Old Business

- Delegate Clason stated American Legion Post 395 is still working to fill Alternate delegate seat. Seat has been vacant for over a year.

New Business

- Asst Superintendent Clevenger provided information on COVID vaccination information available through Kendall County. Appointments can be made by calling 553-9100 and pressing 0.
- Commission discussed way ahead for elections/nominations of officers. Alternate Hejnar made a motion and Delegate Clason seconded the motion to allow current officers to stay in place until next election cycle.
- Scholarship discussion: Scholarship committee will include President Gardner, Secretary Judge, Delegate Clason, and Asst Superintendent Clevenger. Top scholarship winner will receive \$3,000 and three runners-up will receive \$2,000. Secretary Judge made a motion and Vice President Boeger seconded to accept the above scholarship specifics.
- Secretary Judge offered the VACKC an opportunity to speak at an American Legion Post 489 meeting and a standing invitation to set up a kiosk at any Post 489 event.

Good of the Commission

- None

Closing

- Prayer
- Salute to Flag
- Adjournment by President Gardner – 6:55 P.M.

FY-20 VACKC Meeting Dates

- Wednesday, February 5, 2021
- Wednesday, May 6, 2021
- Wednesday, August 19, 2021
- Wednesday, November 18, 2021



Minutes

Veterans Assistance Commission of Kendall County, Illinois

Meeting Date: May 5, 2021

Called to Order: 6:01 PM by Rick Gardner

Prayer: Recited by Chad Lockman

Pledge of Allegiance: Led by Rick Gardner

Dedication: None

Roll Call: (Present unless noted) Quorum present

- President Rick Gardner – American Legion Post 675
- Vice President Bernie Boeger – American Legion Post 459
- Treasurer Norm Meier – American Legion Post 459
- Secretary Nancy Judge - American Legion Post 489
- Alternate James Hill – American Legion Post 395
- Delegate Brian Clason – American Legion Post 395
- Alternate Joe West – American Legion Post 675
- Alternate Paul Hejnar – American Legion Post 489

- VACKC Liaison Scott Gryder
- VACKC Liaison (Alt) Matt Kellogg

**Absent*

**Absent*

- VACKC Superintendent Chad Lockman
- VACKC Asst Superintendent Karilyn Clevenger
- VACKC Transport/CVSO William Sutton

Introduction of Guests: None

Commission Officer's Reports

- Secretary – Motion to accept by Delegate Hejnar, 2nd by Alternate Hejnar, all in favor to accept Feb 3, 2021 minutes as read. Minor change to future meeting dates made.
- Treasurer – Treasurer Meier submitted bank statements showing a Apr 30, 2021 account balance of \$55,328.48 and distribution of \$9,000 for scholarships. (Attachment 1) Motion to accept by Vice President Boeger, 2nd by Delegate Clason, all in favor to accept financial statements as read.

Committee Reports

- None

Superintendent's Report

- Superintendent Lockman provided VACKC operational highlights (attachment 2).

Correspondence

- None

Old Business

- 2021 Scholarship update provided by Assistant Superintendent Clevenger. Over 30 applications were received and 4 recipients were selected by the Scholarship committee. Delegate Hill suggested paying the student directly instead of the university. Secretary Judge made a motion to accept, 2nd by Delegate West, all in favor to pay student directly.
- Assistant Superintendent Clevenger provided updated information on the upcoming May 20, 2021 golf tourney. Tourney is almost full. Worked details on food, pace of play and rules with golf course staff. Determination made that Treasurer Meier will pre-sign checks to pay for the golf tourney on the day of the event.

New Business

- Superintendent Lockman working on advertising the good things the VACKC is doing for veterans.
- Discussion of distribution of excess funds from golf tourney will go to the local posts and other community organizations. Delegate Hejnar made a motion to divide the funds equally between posts, 2nd by Delegate West, all in favor to accept. Amount of funds to be distributed was tabled.
- Vice President Boeger provided an update on Post 459. Only 6 active members and a determination to surrender charter or continue is close to being made.
- Delegate Clason presented a raffle opportunity for each post's consideration.
- Information: Rowdy's is providing free burgers for Veterans on May 15 from 11-5 and a portion of proceeds will go to the VACKC on Armed Forces day.

Good of the Commission

- Transportation/CVSO Sutton provided detailed information on the Veterans Honors Wall.

Closing

- Salute to Flag
- Adjournment by President Gardner – 7:35 P.M.

FY-21 VACKC Meeting Dates

- Wednesday, February 5, 2021
- Wednesday, May 6, 2021
- Wednesday, August 4, 2021
- Wednesday, November 3, 2021



Minutes

Veterans Assistance Commission of Kendall County, Illinois

Meeting Date: Aug 4, 2021

Called to Order: 6:00 PM by Rick Gardner
Prayer: Recited by Chad Lockman
Pledge of Allegiance: Led by Rick Gardner
Dedication: Hershel Luckinbill and Karylin Clevenger
Roll Call: (Present unless noted) Quorum present

- President Rick Gardner – American Legion Post 675
- Vice President Bernie Boeger – American Legion Post 459
- Treasurer Norm Meier – American Legion Post 459
- Secretary Nancy Judge - American Legion Post 489
- Alternate James Hill – American Legion Post 395
- Delegate Brian Clason – American Legion Post 395
- Alternate Joe West – American Legion Post 675
- Alternate Paul Hejnar – American Legion Post 489

- VACKC Liaison Scott Gryder
- VACKC Liaison (Alt) Matt Kellogg

- VACKC Superintendent Chad Lockman
- VACKC Asst Superintendent Karylin Clevenger
- VACKC Transport/CVSO William Sutton

**Absent*

Introduction of Guests: Bryan Gulley New delegate from VFW 7452. William Sutton also representing American Legion Post 13.

Commission Officer's Reports

- Secretary – Motion to accept by President Gardner, 2nd by Vice President Boeger, all in favor to accept Aug 4, 2021 minutes as read.
- Treasurer – Treasurer Meier submitted bank statements showing Jul 31, 2021 account balance of \$42,275.37 (attachment 1) Motion to accept by Delegate Clason, 2nd by Delegate Hill, all in favor to accept financial statements as read.

Committee Reports

- None

Superintendent's Report

- Superintendent Lockman provided VACKC operational highlights (attachment 2).

Correspondence

- None

Old Business

- Vice President Boeger provided an update on Newark American Legion Post 459. Post has not been notified of closure but memberships have been transferred to other American Legion Posts. Post voted to surrender charter but final decision has not been made. Delegates will continue to serve until post is officially closed.
- Superintendent Lockman provided an update on the golf tournament. The tournament raised \$22,219.

New Business

- FY-22 Officer Nominations: Delegate West motions to open nominations, 2nd by Delegate Hejnar, all in favor to open nominations
 - President: Nancy Judge (nominated by President Gardner)
 - Vice President: Joe West (nominated by Delegate Hejnar)
 - Secretary: Secretary Judge volunteered to stay on as secretary
 - Treasurer: No nominationsDelegate Hejnar motions to hold votes and nomination until Nov 3, 2021 meeting and to close the floor to motions, 2nd by Delegate Clason, all in favor to accept motions.
- Superintendent Lockman provided the FY-22 Budget proposal to the commission (attachment 3). Delegate West motioned to accept, 2nd by Vice President Boeger, all in favor to accept FY-22 proposal.
- Superintendent Lockman recommended a \$5K donation to Yorkville, Plano, and Oswego American Legion from the golfing tournament proceeds. Secretary Judge motioned to accept, 2nd by Delegate West, all in favor. Superintendent Lockman will present checks to each post in person.
- CVSO Sutton provided details on vehicle replacement. Due to numerous mechanical issues bus needs replacement. The Jeep is good for another year since it recently had routine maintenance. Funds for bus come from VACKC reserve funds. Old bus will follow established equipment disposal policy. Vice President Boeger motioned to purchase the new bus from reserve funds, 2nd by Delegate West, all in favor.
- Superintendent Lockman recommended moving the bank account from fnbo to Heartland Bank once new officers are installed. Treasurer Meier motioned to accept this proposal, 2nd by Vice President Boeger, all in favor.

Good of the Commission

- County Board member Matt Kellogg provided detailed information about American Rescue Plan grants for non-profits. Up to \$25,000 per organization possible. Many details on

eligibility and the application process still need to be worked out. Superintendent Lockman will be notified when process is finalized.

- County Board member Scott Gryder commended the VACKC for a job well done on the golf tournament.
- Delegate Hill provided some clarification on 501c(Sutton 3)19 tax rules.
- Delegate Hill stated Post 395 provides honor guard details for all veterans, not just Legionnaires.
- CVSO Sutton received many kudos for the Honor Wall in Oswego.

Closing

- Closing Prayer conducted by Superintendent Lockman
- Salute to Flag
- Adjournment by President Gardner – 7:20 P.M.

FY-20 VACKC Meeting Dates

- Wednesday, February 5, 2021
- Wednesday, May 6, 2021
- Wednesday, August 4, 2021
- Wednesday, November 3, 2021



Minutes

Veterans Assistance Commission of Kendall County, Illinois

Meeting Date: Nov 3, 2021

Called to Order: 6:00 PM by Rick Gardner
Prayer: Recited by Chad Lockman
Pledge of Allegiance: Led by Rick Gardner
Dedication: Marines killed in combat in Afghanistan
Roll Call: (Present unless noted) Quorum present

- President Rick Gardner – American Legion Post 675
- Vice President Bernie Boeger – American Legion Post 459
- Treasurer Norm Meier – American Legion Post 459
- Secretary Nancy Judge - American Legion Post 489
- Alternate James Hill – American Legion Post 395
- Delegate Brian Clason – American Legion Post 395
- Alternate Joe West – American Legion Post 675
- Alternate Paul Hejnar – American Legion Post 489
- Delegate James Castaneda – American Legion Post 13
- Alternate David LaFrancis – American Legion Post 13
- Delegate Ken Periman – VFW Post 7452
- Alternate Bryan Gulley – VFW Post 7452 **Absent*

- VACKC Liaison Scott Gryder **Absent*
- VACKC Liaison (Alt) Matt Kellogg **Absent*

- VACKC Superintendent Chad Lockman
- VACKC Asst Superintendent Karylin Clevenger
- VACKC Transport/CSVSO William Sutton

Introduction of Guests: None

Commission Officer's Reports

- Secretary – Motion to accept by Delegate Hill, seconded by Delegate Castaneda, all in favor to accept Aug 4, 2021 minutes as read.

- Treasurer – Treasurer Meier submitted bank monthly bank statements for August, September, and October. Oct 31, 2021 account balance of \$28,683.37 (attachment 1). Motion to accept by Delegate Periman, seconded by Delegate Hill, all in favor to accept financial statements as read.

Committee Reports

- None

Superintendent's Report

- Superintendent Lockman provided VACKC operational highlights (attachment 2).

Correspondence

- None

Old Business

- Vice President Boeger provided an update on Newark American Legion Post 459. Post has officially closed and memberships have been transferred to other American Legion Posts. Norm Meier will continue to serve on the board representing American Legion Post 489.
- Superintendent Lockman provided an update on the American Rescue Plan funds provided by the county. He highly recommends posts to apply for funds and direct any problems or issues to his office.

New Business

- FY-22 Officer Nominations: Delegate Hill made a motion to elect officers by unanimous ballot, Delegate Hejnar seconded, all in favor. The following members were confirmed by unanimous ballot:
 - President: Nancy Judge
 - Vice President: Joe West
 - Secretary: David LaFrancis
 - Treasurer: Norm Meier
- CVSO. Sutton presented graphic design for new van. After lengthy discussion, members recommended van images representing all branches of the military to include the new U.S. Space Force.
- Board members were presented with several options for disposal of old van. After lengthy discussion, the board made the decision to donate the van to American Legion Post 489. Delegate Hill, made a motion to give the van to American Legion Post 489, Delegate Clason seconded, all in favor. American Legion Post 489 Commander Tony Cella agreed to share the van with other posts, fund all maintenance, and update graphic design inclusive of all posts in the area.
- Norm Meier made a motion for the board to enter executive session, Vice President Boeger seconded, all in favor. Assistant Superintendent Clevenger and CVSO Sutton left the room. During executive session, Superintendent Lockman presented a letter to the Board of Directors requesting approval for employee bonuses (attachment 3). Superintendent Lockman stated his reasons for requesting employee bonuses including staff expertly handling an increase in veteran help during a worldwide pandemic despite remote working conditions and other employment restrictions. Many times, possibly putting their own health at risk, staff would transport veterans to medical appointments or meet with veterans to resolve issues. Bonuses

would come from reserve funds. After answering several questions from the board, Superintendent Lockman left the room and the board began to deliberate the merit of the bonuses and the proposed amount. After lengthy discussion, Delegate Hill made a motion to give all 5 members of the VACKC staff a \$1500 bonus, Vice President Boeger seconded, all in favor. Superintendent Lockman will execute the distribution of the bonuses.

Good of the Commission

- Superintendent Lockman will name the annual VACKC golf tourney in honor of Hershel Luckinbill. Board in unanimous agreement.

Closing

- Closing Prayer conducted by Superintendent Lockman
- Salute to Flag
- Adjournment by President Gardner – 7:40 pm

FY-20 VACKC Meeting Dates

- Wednesday, February 9, 2022
- Wednesday, May 11, 2022
- Wednesday, August 3, 2022
- Wednesday, November 9, 2022