



Minutes

Veterans Assistance Commission of Kendall County, Illinois

Meeting Date: February 5, 2020

- ❖ Called to Order: 6:00 P.M. by Rick Gardner
- ❖ Prayer: Recited by Chad Lockman
- ❖ Pledge of Allegiance: Led by Rick Gardner
- ❖ Dedication: In honor of the men and women serving in our military today
- ❖ Roll Call: (Present unless noted) Quorum present

-
- President Rick Gardner – American Legion Post 675
 - Vice President Bernie Boeger – American Legion Post 459
 - Treasurer Norm Meier – American Legion Post 459
 - Secretary Nancy Judge – American Legion Post 489
 - Alternate – American Legion Post 395 **Vacant Seat*
 - Delegate Brian Clason – American Legion Post 395
 - Alternate Joe West – American Legion Post 675
 - Alternate Paul Hejnar – American Legion Post 489
 - VACKC Liaison Scott Gryder **Absent*
 - VACKC Liaison (Alt) Matt Kellogg **Absent*
 - VACKC Superintendent Chad Lockman
 - VACKC Assistant Superintendent Karilyn Clevenger
 - VACKC Transport/CSVSO William Sutton

Guests and concerned citizens:

None

Commission Officer's Reports

- ❖ Secretary – Motion by Alternate Hejnar, 2nd by Alternate West, all in favor to accept November 5, 2019 minutes as read
- ❖ Treasurer – Motion to accept by Delegate Clason, 2nd by Vice President Boeger, all in favor to accept balance of \$32,289.74. Funds increased from several donations: \$300 from Yorkville Jr Women's Club, \$1554 earned from sale of a car donated by a local resident, \$1000 from Gjovik Car dealerships, and \$300 from first golf outing sponsor.

Committee Reports

- ❖ FY-20 Scholarship Committee: Superintendent Lockman, Delegate Clason, and Lynn White attended; Committee made the following policy adjustments and clarifications:
 1. Acclamation vote to award 4th scholarship in the name of *Jim "Flash" Likeness*
 2. Acclamation vote on applicant/recipient residency requirements – Should applicants have changed residency while attending school away from home, student must have resided in Kendall County upon acceptance to respective school
 3. Acclamation vote on Home-School Provision – Aligning with State of Illinois Statute, Affidavit from parents attesting to curriculum taught will suffice for consideration; ACT/SAT scores also required
 4. Acclamation vote to specify the requirement of college transcripts for coursework already completed by applicants currently attending college
 5. Determination to clean-up formatting errors before publication
 6. Scholarship application was posted to VACKC website in early January and sent to local schools

Superintendent's Report - Motion by Alternate West, 2nd by Delegate Clason to accept Superintendent's Report as read, all-in-favor to accept.

- VACKC presence at Downtown Dental, a Yorkville Elementary School, and Senior Services for Veterans Day; also held presentations at Oswego Senior Center, Cedarhurst, and with Yorkville Junior Women's Club
- November 25, 2019 - VACKC received vehicle donation (2010 Dodge Stratus) from Yorkville family; vehicle passed safety inspection, and was sold to Enterprise Car Sales in Aurora; VACKC netted \$1,554.00 (value minus title fees)
- November 30, 2019 - Annual VACKC report to Governor of Illinois was submitted; IRS Form 990 was also completed IOT retain 501(c)19 non-profit status
- December 17, 2019 – Annual VACKC Governor report presented to County Board
- December 18, 2019 – Scholarship Committee meeting
- William Sutton seated on committee to bring Middle East Wall of Honor to Oswego in May 2020
- January 16-17 – Chad and William attended IACVAC meeting in Peoria; donation secured from IACVAC for Middle East Wall
- VAC Staff maintaining regular presence in the community via benefit presentations, Fox Valley Veterans Breakfast Club, social media, and radio
- Chad continues to serve as Chairman of Kendall County Interagency Council; new member organizations every month
- February 3rd - Met with YHS project management class group looking to do a project for benefit of the VACKC; suggested the idea of raising funds for a memorial cross/plaque of some sort to be placed by the Troop Tree; VACKC staff will provide guidance and ideas for this project along with preferred pricing if available
- NACVSO Conference – June 6-13 in Atlanta; estimated costs outlined in table below. VAC Staff to fly-out Saturday, June 6th and return Saturday, June 13th. Staying at Marriot at group room rate of \$129/night + taxes/fees. Meals and Incidentals Per Diem rate of \$49.50/travel day and \$66.00/whole day. NACVSO Conference fee of \$350/person.

Flights – 62080 Budget \$1,500	Hotel/Per Diem – 69750 Budget \$5,800	Conference – 62060 Budget \$1,500
\$1,110	\$4,900	\$1,050

*\$1,740 extra budgeted for contingency (airport/hotel transportation)

*Absolutely NTE \$8,800 (total budget amongst the 3 line items)

*Final costs to be reported to VACKC Board upon return

Correspondence – None

Old Business

- Superintendent Lockman relayed his efforts to obtain an alternate delegate from American Legion Post 395. Work in progress

New Business

- VACKC staff introduced the Wall of Honor, a traveling tribute to those we lost in Iraq and Afghanistan that will be displayed in the Village Hall in Oswego from May 21 to May 31, 2020. In addition, there will be a week’s worth of veterans’ activities. Mr. Sutton explained the history, description, and how this wall could introduce a new generation of vets to the services of the VACKC. Superintendent Lockman asked for approval for a \$5000 donation to the Fox Valley Veterans Breakfast Club, who is leading the effort to bring the wall to Oswego. Motion by President Gardner to approve donation, 2nd by Alternate West, all in favor to accept. Check was signed on the spot by Treasurer Meier.

Good of the Commission

- Superintendent Lockman and Mr. Sutton visited Sunrise Center North to see if therapeutic horse riding may be another avenue the VACKC could use to help veterans. Details are still being worked out with the business owner.
- Assistant Superintendent Clevenger updated board on the upcoming golf tournament. Advertising is in full swing and several sponsors and players have already signed up.

Closing

- Prayer
- Salute to Flag
- Adjournment – 7:06 P.M.

FY-20 VACKC Meeting Dates

- Wednesday, February 5, 2020
- Wednesday, May 6, 2020
- Wednesday, August 19, 2020
- Wednesday, November 18, 2020



***VETERANS ASSISTANCE COMMISSION
OF KENDALL COUNTY***

NOTICE OF MEETING CANCELLATION

May 4, 2020

RE: VACKC Board Meeting, May 6, 2020

The VACKC Board meeting scheduled for 6:00 P.M. on May 6, 2020 has been cancelled.

Chad Lockman, Superintendent



Minutes

Veterans Assistance Commission of Kendall County, Illinois

Meeting Date: August 19, 2020

- Called to Order: 6:00 P.M. by Rick Gardner
- Prayer: Recited by Chad Lockman
- Pledge of Allegiance: Led by Rick Gardner
- Dedication: None
- Roll Call: (Present unless noted) Quorum present

-
- President Rick Gardner – American Legion Post 675
 - Vice President Bernie Boeger – American Legion Post 459
 - Treasurer Norm Meier – American Legion Post 459
 - Alternate – American Legion Post 395 **Vacant Seat*
 - Delegate Brian Clason – American Legion Post 395 **Absent*
 - Alternate Joe West – American Legion Post 675 **Absent*
 - Alternate Paul Hejnar – American Legion Post 489
 - Delegate Nancy Judge - American Legion Post 489
 - VACKC Liaison Scott Gryder **Absent*
 - VACKC Liaison (Alt) Matt Kellogg
 - VACKC Superintendent Chad Lockman
 - VACKC Asst Superintendent Karilyn Clevenger
 - VACKC Transport/CSVSO **Absent*

Commission Officer's Reports

- Secretary – Motion by President Gardner, 2nd by Treasurer Meier, all in favor to accept February 5, 2020 and May 6, 2020 minutes as read
- Treasurer – May, June, July First National Bank statements (Attachment 1) furnished to body; Motion by President Gardner, 2nd by VP Boeger, all in favor to accept balance of \$30,655.38.

Committee Reports

- None

Superintendent's Report

- Motion by Treasurer Meier, 2nd by Secretary Judge to accept Superintendent's Report as read, all-in-favor to accept (Attachment 2)

Correspondence

- VACKC received a plaque for outstanding service to veterans

Old Business

- Discussed laws and hiring process surrounding employment of Karilyn Clevenger after a concerned citizen approached Secretary Judge stating there were irregularities with her employment. Superintendent Lockman and Secretary Judge provided a detailed overview of the legal review and hiring process. Board members unanimously agreed all actions taken by Superintendent Lockman were legal, ethical and in good judgment. President Gardner considers this a closed issue.
- Review of VACKC assistance, expenditure, fund balance, and transportation metrics (attachment 3)

New Business

- Motion by Secretary Judge, 2nd by VP Boeger to accept FY 20-21 budget proposal, all-in-favor to accept (attachment 4)

Good of the Commission

- Superintendent Lockman briefed board on Quilts of Valor Foundation. Foundation is giving quilts to 23 local veterans on August 29, 2020 at 1400 at Serenity Park in Oswego. Request for board members to be present. Motion by President Gardner to donate \$500 to Illinois Quilts of Valor Foundation. Seconded by Secretary Judge, all-in-favor to accept.

Closing

- Prayer
- Salute to Flag
- Adjournment by President Gardner – 7:12 P.M.



**VETERANS ASSISTANCE COMMISSION
OF KENDALL COUNTY**

NOTICE OF MEETING CANCELLATION

November 13, 2020

RE: VACKC Board Meeting, November 18, 2020

The VACKC Board meeting scheduled for 6:00 P.M. on November 18, 2020 has been cancelled.

Chad Lockman, Superintendent